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Policy #	CHAPTER-01 Behavioral Health Community Services	Updates	Applicable To Community Providers?
A. Behavioral Health Community Services			
01-101	DUI Intervention Program		Yes
01-102	Region of Responsibility Determination for Behavioral Health Providers		Yes
01-103	Accreditation and Standards Compliance Requirements for Providers of Behavioral Health Services		Yes
01-104	Informed Consent for Psychotropic Medication Treatment For Child and Adolescent Population		Yes
01-105	Denial and Appeals Process for Psychiatric Residential Treatment Facility (PRTF) Level of Care for Children and Adolescents with a Mental Health Diagnosis		Yes
01-106	Requirements to Access DBHDD Funds for Child & Adolescent Behavioral Health Services		Yes
01-107	Payment by Individuals for Community Behavioral Health Services		Yes
01-108	Management of Personal Needs Spending Accounts for Individuals Receiving Behavioral Health Services		Yes
01-109	Priority Admission, Medication Assisted Treatment, and Interim Services for Women Seeking Substance Use Treatment	Revised	Yes
01-110	Form 1013 and Form 2013 – Certificate Authorizing Transport to Emergency Receiving Facility and Report of Transportation		Yes
01-111	Recruitment & Application to become a Provider of Behavioral Health Services		Yes
01-112	Provider Manual for Community Behavioral Health Providers	Revised	Yes
01-113	Noncompliance with Audit Performance, Staffing, and Accreditation Requirements for Community Behavioral Health Providers		Yes
01-114	Assertive Community Treatment (ACT) Program Tool Kit		Yes
01-115	Discharge Planning for Assertive Community Treatment (ACT)		Yes
01-117	Transportation Reimbursement for Assertive Community Treatment, Community Support Team and Supported Employment Services		Yes
01-118	Suicide Prevention, Screening, Brief Intervention and Monitoring		Yes
01-119	Best Practices for Serving "Emerging Adults" - Transitioning from Late Adolescence to Young Adulthood		Yes
01-120	Georgia Housing Voucher Program (GHVP) and Need for Supportive Housing Survey (NSH)		Yes
01-121	Georgia Department of Behavioral Health and Developmental Disabilities' Definition of Severe and Persistent Mental Illness		Yes
01-123	Training and Certification of Peer Specialists		Yes
01-126	Suicide Prevention, Screening, Brief Intervention and Monitoring for Tier 2 and Tier 2+ Providers		Yes
01-506	Birth Certificate Request		Yes
01-507	Transition Planning Process for Individuals on the Americans with Disabilities Act (ADA) Ready to Discharge List and Follow-Up for Individuals Discharged from the State Hospital		Yes
B. Community Provider Network			
01-199	Community Behavioral Health Provider Network Structure		Yes
01-200	Comprehensive Community Provider (CCP) Standards for Georgia's Tier 1 Behavioral Health Safety Net		Yes
01-201	CCP Standard 1 - Access to Services		Yes
01-202	CCP Standard 2 - Crisis Management		Yes
01-203	CCP Standard 3 - Transitioning of Individuals in Crisis		Yes
01-204	CCP Standard 4 - Engagement in Care		Yes
01-205	CCP Standard 5 - Substance Use Disorder Treatment & Supports		Yes
01-207	CCP Standard 7 - Recovery Oriented Care		Yes
01-209	CCP Standard 9 - Administrative & Fiscal Structure		Yes
01-210	CCP Standard 10 - Required Staffing		Yes
01-213	CCP Standard 13 - Administrative Services Organization and Audit Compliance		Yes
01-218	CCP Standard 18 - Suicide Prevention		Yes
01-219	CCP Standard 19 - Housing Access		Yes
01-221	CCP Standard 21 - Community Coordination and Engagement		Yes
01-222	CCP Standard 22 - Evidence Based Treatment		Yes
01-223	High Utilization Management (HUM)		Yes
01-225	Process for Reporting Compliance with Standards for Tier 1 Comprehensive Community Providers (CCPs)		Yes
01-230	Community Medicaid Provider (CMP) Standards for Georgia's Tier 2 Behavioral Health Services		Yes
01-231	CMP Standard 1 - Administrative Infrastructure		Yes
01-231a	CMP+ Standard 1 - Administrative Infrastructure		Yes
01-232	CMP Standard 2 - Accreditation, Certification and Licensing		Yes
01-233	CMP Standard 3 - Access to Services		Yes
01-234	CMP Standard 4 - Engagement in Care		Yes
01-236	CMP Standard 6 - Substance Use Disorder Treatment & Supports		Yes
01-238	CMP Standard 8 - Required Staffing		Yes
01-238a	CMP+ Standard 8 - Required Staffing		Yes
01-239	CMP Standard 9 - Administrative Services Organization (ASO) & Audit Compliance		Yes
01-240	CMP Standard 10 - Recovery Oriented Care		Yes
01-241	CMP Standard 11 - Transitioning of Individuals in Crisis		Yes
01-242	CMP Standard 12 - Crisis Management		Yes
01-245a	CMP+ Standard 15 - Benefits Eligibility		Yes
01-246a	CMP+ Standard 16 - Suicide Prevention		Yes
01-249	Process for Reporting Compliance with Standards for Tier 2 Community Medicaid Providers (CMPs)		Yes
01-249a	Process for Reporting Compliance with Standards for Tier 2 Community Medicaid Providers (CMP+)		Yes
01-280	The Georgia State Opioid Treatment Authority		Yes

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01-281	State Opioid Treatment Authority Central Registry			Yes
01-282	Actions Necessary Upon Closure or Termination of Opioid Treatment Programs			Yes
01-283	State Opioid Treatment Authority Communication Strategy			Yes
01-284	State Opioid Treatment Authority Disaster Emergency Closure			Yes
01-285	State Opioid Treatment Authority Complaints and Incidents			Yes
C. Psychiatric Residential Treatment Facility				
01-300	Guidelines for Use of Psychiatric Residential Treatment Facilities for Comprehensive Community Providers			Yes
01-301	Psychiatric Residential Treatment Facility (PRTF) Manual			Yes
01-302	PRTF General Definitions			Yes
01-304	PRTF Conditions of Participation			Yes
01-306	PRTF Training			Yes
01-308	Description of Youth and Emerging Adults Served in a Psychiatric Residential Treatment Facility (PRTF)			Yes
01-309	PRTF Referral Processes			Yes
01-310	PRTF Application Process for Admission			Yes
01-312	PRTF Level of Care - Community Based Alternatives for Youth, Money Follows the Person, or Balancing Incentive Program			Yes
01-313	PRTF Requirements at Admission and Utilization of Services			Yes
01-314	PRTF Documentation Requirements			Yes
01-315	PRTF Incidents and Incident Reporting			Yes
01-316	PRTF Discharge Planning and Discharge			Yes
01-318	PRTFs Establishing and Maintaining Separation Between Multiple Programs and Facilities			Yes
01-319	PRTF Evaluation			Yes
D. Crisis Stabilization Units				
01-270	Standards and Key Performance Indicators for Providers of Community Crisis Services			Yes
01-324	Behavioral Health Crisis Centers (BHCC)/Crisis Stabilization Units (CSU) Jail Referrals and Legal Charges			
01-325	Behavioral Health Provider Certification and Operational Requirements for Certified Crisis Stabilization Units (CSUs)			Yes
01-326	CSU: General Certification Requirements			Yes
01-327	CSU: Application Requirements			Yes
01-328	CSU: Operation Scope of Services			Yes
01-329	CSU: Program Description			Yes
01-330	CSU: Evaluations and Admissions			Yes
01-331	CSU: Provision of Individualized Care			Yes
01-332	CSU: Documentation of Care			Yes
01-333	CSU: Protection and Safety of the Individual and Others			Yes
01-334	CSU: Pharmacy Services and Management of Medication			Yes
01-335	CSU: Laboratory Services			Yes
01-336	CSU: Food Services			Yes
01-337	CSU: Infection Prevention and Control			Yes
01-338	CSU: Rights and Responsibilities of Individuals			Yes
01-339	CSU: Confidentiality			Yes
01-340	CSU: Documentation of Legal Status			Yes
01-341	CSU: Performance Improvement Plan and Activities			Yes
01-342	CSU: Environment of Care			Yes
01-343	CSU: Fire Prevention and Fire or Disaster Safety Requirements			Yes
01-344	CSU: Human Resources			Yes
01-345	CSU: Transportation			Yes
01-347	CSU: Enforcement			Yes
01-348	CSU: Sanctions and Penalties			Yes
01-349	CSU: Waivers and Variances			Yes
01-350	CSU: Medical Evaluation Guidelines and Exclusion Criteria for Admission to Crisis Stabilization Units			Yes
01-351	CSU: Use of Seclusion or Restraint in Crisis Stabilization Services			Yes
01-352	Discharge Planning for Crisis Stabilization Units and Behavioral Health Crisis Centers			Yes
01-353	CSU: Child and Adolescent Autism Spectrum Disorder			Yes
01-354	CSU: Telemedicine Use			Yes
E. Certified Community Behavioral Health Clinics				
01-400	Certified Community Behavioral Health Clinic (CCBHC) Tier 1+ Demonstration Sites		Revised	Yes
01-401	CCBHC Standard 1 - Access to Services		Revised	Yes
01-402	CCBHC Standard 2 - Crisis Management		Revised	Yes
01-403	CCBHC Standard 3 - Transitioning of Individuals in Crisis		Revised	Yes
01-404	CCBHC Standard 4 - Engagement in Care		Revised	Yes
01-405	CCBHC Standard 5 - Substance Use Disorder Treatment & Supports		Revised	Yes
01-407	CCBHC Standard 7 - Recovery Oriented Care		Revised	Yes
01-409	CCBHC Standard 9 - Administrative & Fiscal Structure		Revised	Yes
01-410	CCBHC Standard 10 - Required Staffing		Revised	Yes
01-413	CCBHC Standard 13 - Administrative Services Organization and Audit Compliance		Revised	Yes
01-418	CCBHC Standard 18 - Suicide Prevention		Revised	Yes
01-419	CCBHC Standard 19 - Housing Access		Revised	Yes
01-421	CCBHC Standard 21 - Community Coordination and Engagement		Revised	Yes
01-422	CCBHC Standard 22 - Evidence Based Treatment		Revised	Yes
01-423	CCBHC Standard 23 - Preventative Care and Screening		Revised	Yes
01-424	CCBHC Standard 24 - Satisfaction Survey		Revised	Yes
Policy #	CHAPTER-02 Developmental Disability Community Services		Updates	Applicable To Community Providers?
A. Intake and Evaluation				
02-101	Planning Lists for Developmental Disability Services for Individuals Living in the Community			Yes
B. Support Coordination, Planning List Administration, and State Services Coordination				
02-301	State-Funded Supported Employment Services			Yes
02-430	Operating Principles for Support Coordination & Intensive Support Coordination Providers			Yes
02-431	Standards of Conduct and Ethics for Support Coordinator Providers			Yes
02-432	Support Coordination Caseloads, Individual Admission, and Discharge Standards			Yes
02-433	Support Coordination Contact Frequency Requirements			Yes
02-434	Support Coordination Documentation			Yes
02-435	Outcome Evaluation: "Recognize, Refer, and Act" Model			Yes
02-436	Support Coordinator Responsibility for Assessments, Evaluations, and Healthcare Plans, or Behavioral Plans, and Risk Mitigation Documents			Yes
02-438	The Service Planning Process and Individual Service Plan Development			Yes
02-439	Intensive Support Coordination for Individuals in Crisis Support Homes			Yes
02-440	Support Coordination and the Incident Process			Yes
02-441	Selection of Support Coordination/Intensive Support Coordination Provider			Yes
02-442	Support Coordination and Intensive Support Coordination Eligibility Determination and Conditions for Transfer Between Services			Yes
02-443	Addressing Immediate and Critical Needs due to Changes in Condition and/or Changes in Circumstances for NOW and COMP Waiver Participants			Yes
02-444	Service Changes via the Individual Service Plan and Requests for Clinical Review for NOW and COMP Waiver Individuals			Yes
C. Crisis and Emergency Response				
D. Family Support and Respite				
02-102	State Funded Respite for Individuals with Intellectual and/or Developmental Disabilities			Yes

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02-401	Family Support Services for Developmental Disability Services - All Procedures			Yes
02-402	Family Support Services Guiding Principles			Yes
02-403	Family Support Services Provider Requirements			Yes
02-406	Family Support Services Participant Eligibility			Yes
02-407	Family Support Services Program Application Process			Yes
02-408	Family Support Services Program: Enrollment and Disenrollment Process			Yes
02-409	Family Support Services, Direct/Brokered Goods, and Services List and Protocols			Yes
02-410	Family Support Services Transfer Process			Yes
02-411	Family Support Respite Services			Yes
02-412	Family Support Grievance Process			Yes
02-413	Family Support Services Records Requirements Process			Yes
02-414	Family Support Services Reporting Requirements			Yes
02-415	Family Support Services Quality Assurance Process			Yes
02-417	Family Support Services Provider Budget			Yes
E. Delivery of Community Services				
02-602	Region of Responsibility Determination for Developmental Disability Providers			Yes
02-266	Healthcare Plans for Individuals with Intellectual/Developmental Disabilities (I/DD) in Community Residential Alternative, and Community Living Support Services with Skilled Nursing Services			Yes
F. Provider Enrollment and Requirements				
02-701	Recruitment and Application to Become a Provider of Developmental Disability Services			Yes
02-702	Supervision and Protection of Personal Funds and Belongings in Intellectual and Developmental Disability Community Residential Alternative Services			Yes
02-703	Accreditation and Compliance Review Requirements for Providers of Developmental Disability Services			Yes
02-704	Process for Enrolling, Matching, and Monitoring Host Home/Life-Sharing Sites for DBHDD Developmental Disability Community Service Providers			Yes
G. Health and Safety				
02-801	Prevention of Choking and Aspiration for Individuals with Intellectual/Developmental Disabilities Living in the Community			Yes
02-802	Bowel Management for Individuals with Intellectual and Developmental Disabilities, Living in Community Residential Alternative Settings			Yes
02-803	Health Risk Screening Tool (HRST)			Yes
02-804	Enhanced Supports Services Submission and Review Procedures			Yes
02-806	Prevention of Health Complications Related to Seizures			Yes
02-807	Risk Mitigation of Health Conditions or Vulnerabilities in Intellectual and/or Developmental Disability (I/DD) Services			Yes
02-808	Registered Nursing Oversight in I/DD Community Settings			Yes
H. Clinical Technical Assistance and Support				
I. Training				
J. Quality Management				
02-1101	Human Rights Council for Developmental Disability Services			Yes
K. DD Administration				
02-1201	Provider Manuals for Community Developmental Disability Providers		Revised	Yes
02-1202	NOW and COMP Waivers for Community Developmental Disability Services			Yes
02-1203	Waiver Supplemental Services (WSS)			Yes
02-1204	Reporting the Detention or Incarceration of Individuals Receiving NOW or COMP Waiver Services, 02-1204			Yes
Policy #	CHAPTER-03 Hospital Operations		Updates	Applicable To Community Providers?
A. Ethics, Rights and Responsibilities				
03-102	Advance Directives for Health Care and Psychiatric Advance Directives			
03-106	Peer Councils in DBHDD Hospitals			
03-108	Claims for Personal Injury, Loss or Damage of Belongings in DBHDD Hospitals			
03-109	Claims for Small Property Loss or Damage in DBHDD Hospitals			
03-111	Satisfaction Surveys for Individuals Served by DBHDD Hospitals			
03-112	Staff Interactions with Individuals Across DBHDD Hospitals and Facilities			
03-113	Advance Care Planning			
03-114	Care of Transgender Individuals in DBHDD Hospitals			
03-115	Workplace Violence Prevention Program			
03-588	Guardianship			
03-313	Gift Giving to Individuals			
B. Environment of Care				
03-202	Nursing Staff Scheduling, Holdover, and Staff Sharing			
03-203	Cardio-Pulmonary Resuscitation (CPR), Automated External Defibrillator (AED) and First Aid Certification Requirements			
03-204	Emergency Code Designations for State Hospitals			
03-205	Medical Emergency Response System - All Hospitals			
03-205-AT	Medical Emergency Response System for Georgia Regional Hospital - Atlanta			
03-205-CS	Medical Emergency Response System for Central State Hospital			
03-205-EC	Medical Emergency Response System for East Central Regional Hospital			
03-205-SV	Medical Emergency Response System for Georgia Regional Hospital - Savannah			
03-205-WC	Medical Emergency Response System for West Central Georgia Regional Hospital			
03-207	Automated External Defibrillator Use - All Hospitals			
03-207-AT	Automated External Defibrillator Use for Georgia Regional Hospital - Atlanta			
03-207-CS	Automated External Defibrillator Use for Central State Hospital			
03-207-EC	Automated External Defibrillator Use for East Central Regional Hospital			
03-207-SV	Automated External Defibrillator Use for Georgia Regional Hospital - Savannah			
03-207-WC	Automated External Defibrillator Use for West Central Georgia Regional Hospital			
03-209	External Transfer Information Form for Emergency Medical Services			
03-210	Contraband, Monitored Use and Discretionary Items in Adult Mental Health and Forensic Units			
03-211	Solid Waste Management and Recycling			
03-212	Emergency Medical Evaluations: Clinician Guidelines for When to Transport			
03-213	Lock and Key Management			
03-219	Electrical Safety			
03-223	Safe Use, Handling, and Storage of Flammable and Combustible Liquids			
03-230	Hazardous and Biohazardous Waste			
03-232	Lockout / Tagout			
03-233	Mandatory Seasonal Influenza Vaccination			
03-238	Maintenance Department			
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03-272	Laundering of Individuals' Clothing on Units			
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03-930	DBHDD Skilled Nursing Facilities Quality Assurance Performance Improvement Plan		
C. Leadership			
03-300	Governing Bodies of DBHDD Hospitals		
03-302	Chain of Authority and Organizational Structure		
03-303	Medical Staff Initial Credentialing and Privileging		Revised
03-304	Medical Staff Reappointment and Reprivileging		Revised
03-305	Medical Staff Bylaws		
03-307	Volunteer Program Management		
03-308	Space Allocation and Management		Revised
03-309	Psychology Services and Competency Plan		
03-310	Administrative and Clinical Staff On Duty		
03-311	Public Access to Hospitals and State-Operated Services		
03-316	Complaints and Grievances for Individuals Served in DBHDD Hospitals		Revised
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03-928	Pre-Need Investments for Individuals in Skilled Nursing Facility (SNF) and ICF/IID Units		
03-929	Skilled Nursing Facility (SNF) Nursing Note Documentation Guidelines		
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03-705	myAvatar User ID and Password Sharing		
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G. Health and Safety			
03-680	Above Ceiling Permits at DBHDD Hospitals		
Policy #	CHAPTER-04 Administrative Issues for BH & DD Community Services	Updates	Applicable To Community Providers?
A. Administrative Issues Related to BH & DD Service Delivery			
04-100	Access to DBHDD Policies for Community Providers		Yes
04-101	Professional Licensing or Certification Requirements and the Reporting of Practice Act Violations		Yes
04-102	Disaster Preparedness, Response, and Disaster Recovery Requirements for Community Providers		Yes
04-103	Guardians and Other Surrogates in Community-Based Services		Yes
04-104	Criminal History Record Check for DBHDD Network Provider Applicants		Yes
04-106	Reporting Deaths and Other Incidents in Community Services		Yes
04-107	Requests for Waivers of Service Requirements Contained in DBHDD Provider Manuals or Policystat		Yes
04-109	Guiding Principles Regarding Co-Occurring Mental Health and Addictive Diseases Disorders		Yes
04-110	Guiding Principles Regarding Serving Individuals with Co-Occurring Behavioral Health Disorders and Intellectual and Developmental Disabilities		Yes
04-111	Criminal History Record Check for Individual Provider Applicants		Yes
04-112	DBHDD Abbreviations and Acronyms		Yes
04-117	Maintenance of Records for Closed Providers		Yes
04-118	Investigating Deaths and Other Incidents in Community Services		Yes
04-119	Actions Necessary upon Closure, Suspension of Services, or Termination of a DBHDD Community Services Provider		Yes
04-120	Transition Process for Individuals with Intellectual and/or Developmental Disabilities Moving from State Hospitals to Their Family Home or Community Residences		Yes
Policy #	CHAPTER-06 Forensic Services	Updates	Applicable To Community Providers?
A. Forensic Services			
06-101	Pretrial Evaluation of Criminal Defendants		
06-102	Evaluation and Treatment of Defendants Adjudicated Incompetent to Stand Trial (IST)		
06-103	The STEP System - Forensic STEPwise Environmental Progression		
06-104	Risk Assessment on Forensic Inpatient Units		
06-105	Forensic Review Committees		
06-106	Victim Notification		
06-107	NGRI: Evaluation, Treatment and Release of Defendants Acquitted as Not Guilty by Reason of Insanity		
06-108	Forensic Evaluator Certification		
06-109	Use of Telephones by Individuals Served in Forensic Units		
06-110	Initial Placement and Transfer of Individuals on Secure and Maximum Secure Units		
06-111	Key Control for the Cook Forensic Facility		
06-113	Discharge Planning on Forensic Units		
06-114	Key Control For Forensic Units at Regional Hospitals		
06-115	Control Room and Electromagnetic Locks in Cook Facility		
06-116	Use of Electronic Media Devices by Individuals Served in Forensic Units		
06-117	Development and Maintenance of the Forensic File		
06-118	Visitation to Forensic Units		
06-119	Use of a Security Device While Transporting an Individual Under the Jurisdiction of the Criminal Justice System		
06-120	Evaluation and Remediation of Juveniles in Juvenile Court		
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06-202	Community Integration Home Referral Process		
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06-231	Providing Medical Care for Community Integration Home Residents		
06-232	Documentation of Community Integration Home Residents' Vital Signs and Routine Monitoring of Bowel Management		
06-233	Pain Management for Community Integration Home Residents		
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06-235	Medication Storage, Inspection, Inventory and Disposal at Community Integration Homes		
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06-261	Staffing Requirements for Community Integration Homes		
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06-263	End of Shift Report Communication at Community Integration Homes		
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06-275	Safety Management for Community Integration Home Staff and Residents		
06-276	Food Purchasing, Receiving, Storage and Preparation at Community Integration Homes		
06-277	Actions Taken Before, During, and After an Active Shooter Incident in Community Integration Homes		
06-278	Community Integration Home Resident Employment		
06-279	Community Integration Home Transportation		
06-280	Visitation at Community Integration Homes		
06-281	Wireless Communication Devices for Community Integration Home Residents		
06-286	Infection Prevention and Control at Community Integration Homes		
06-287	Cleaning at Community Integration Homes		
Policy #	CHAPTER-13 Accountability & Compliance	Updates	Applicable To Community Providers?
13-101	Corrective Action Plan Management		Yes
13-102	Compliance Outcomes for DBHDD Behavioral Health Community Providers		Yes
13-104	Investigation of Deaths Reported by DBHDD Hospitals		
13-107	Emergency Receiving Facility Reporting		
13-111	Detecting and Preventing Fraud, Waste and Abuse		
13-200	Community Service Board Oversight		Yes
13-201	Community Service Board Oversight: Authority and General Responsibilities		Yes
13-202	Community Service Board Oversight: Fiscal Standards and Practices		Yes
13-203	Community Service Board Oversight: Financial Audits Practice		Yes
13-205	Community Service Board Oversight: Approval of Executive Director Selection and Compensation		Yes
13-208	Community Service Board Risk Assessment, Mitigation and Intervention		Yes
13-900	Federal Grant and Award Management System Policies and Procedures		
13-901	PATH Program Federal Award Internal Controls (CFDA 93.150)		
13-903	Georgia Home for Recovery Program Federal Award Internal Controls (CFDA 93.958)		
13-904	Georgia Suicide Safer Communities for Youth Project Program Federal Award Internal Controls (CFDA 93.959)		
13-906	Accountability Courts Program Federal Award Internal Controls (CFDA 93.958)		
13-907	Temporary Assistance for Needy Families (TANF) Program Federal Award Internal Controls (CFDA 93.558)		
13-908	CMS Medicaid Program Federal Award Internal Controls (CFDA 93.778)		
13-909	Mental Health Block Grant: Adult, Child, and Adolescent Program Federal Award Internal Controls (CFDA 93.958)		
13-910	Care Management Entity Program Federal Award Internal Controls (CFDA 93.958)		
13-911	Georgia Mental Health Consumer Network Federal Award Internal Controls (CFDA 93.958)		
13-912	Light Early Treatment Program Federal Award Internal Controls (CFDA 93.958)		
13-913	Mental Health Resiliency Support Clubhouse Program for Youth Federal Award Internal Controls (CFDA 93.958)		
13-914	PEER Program Federal Award Internal Controls (CFDA 93.958)		
13-915	Supported Employment Program Federal Award Internal Controls (CFDA 93.958)		
13-916	Substance Abuse Block Grant Adult Program Federal Award Internal Controls (CFDA 93.959)		
13-917	Substance Abuse Block Grant Child and Adolescent Program Federal Award Internal Controls (CFDA 93.959)		
13-918	National Suicide Prevention Lifeline Program Federal Award Internal Controls (CFDA 93.959)		
Policy #	CHAPTER-15 Access to Services	Updates	Applicable To Community Providers?
A. Limited English Proficiency and Sensory Impairment			
15-100	Nondiscrimination and Accessibility for Individuals with Disabilities and Individuals with Limited English Proficiency		
15-101	DBHDD Hospital Access Coordinators		
15-103	DBHDD Regional Field Office Access Coordinators		
15-104	DBHDD State Office Access Coordinators		
15-111	Provider Procedures for Referral and Reporting of Individuals with Hearing Loss		Yes
15-112	Communication Assessment Procedures for Individuals with Hearing Loss		Yes
15-114	Accessibility of Community Behavioral Health Services for Individuals Who are Deaf and Hard of Hearing		Yes
15-115	Accessibility of Community Intellectual and Developmental Disabilities Services for Individuals Who are Deaf and Hard of Hearing		
15-150	Recovery, Wellness, and Independence		Yes
Policy #	CHAPTER-16 Audits	Updates	Applicable To Community Providers?
A. Audits			
16-101	External Entities Audit Standards		Yes
16-102	DBHDD Audits and Audit Standards		
16-103	Financially Weak and High Risk Contractors and Grantees		
16-104	Audits and Other Examinations Performed by Outside Agencies		
16-105	Audit Exceptions, Fund Deferrals and Disallowance		

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Policy #	CHAPTER-17 Budget and Finance	Updates	Applicable To Community Providers?
A. Budget			
17-101	Federal Grant Earmarking Requirements Verification Calculations		
B. Grants and Funds Management			
17-201	Grant Application and Award Processing		
17-202	Federal Fund Source and Parent Project Code Assignments		
17-203	Federal Financial Report Preparation, Reconciliation and Submission	Revised	
17-204	Substance Abuse Prevention and Treatment Block Grant Set-Aside/Earmarking Requirements		
17-205	Women Services and Women with Dependent Children Maintenance of Effort Requirements		
C. General Accounting			
17-301	Journal Voucher and Journal Entry Processing		
17-302	Cash Donations And Other Non-Appropriated Funds Management		
17-303	Patient Trust Fund Account		
D. Payroll			
E. Accounts Payable			
17-501	Travel Reimbursement for DBHDD Employees		
17-502	Managing and Reporting Open Purchase Orders and Encumbrance Balances for State Funds		
17-503	Reimbursement to Employees for Damaged Clothing and Related Items Caused by Individuals Receiving Services		
Policy #	CHAPTER-18 Communications and Media Relations	Updates	Applicable To Community Providers?
A. Communications			
18-100	Purpose, Scope, Roles, and Responsibilities of DBHDD's Office of Public Affairs		
18-101	Branding, Style, and Logo Use		Yes
18-103	Handling of Mail and Packages Across the DBHDD Enterprise		
18-104	Communication of DBHDD Information via Social Media		
18-105	Requests from Media Sources to DBHDD Staff for Comments or Information		
18-106	DBHDD Written Communications to Elected Officials and Staff		
18-107	Requests for Letters of Support		Yes
Policy #	CHAPTER-19 Public Affairs	Updates	Applicable To Community Providers?
A. Complaints			
19-101	Complaints and Grievances Regarding Community Services		Yes
Policy #	CHAPTER-20 Facilities and Property Management	Updates	Applicable To Community Providers?
A. Support Services			
20-101	Preparing for Active Shooter at DBHDD State Office (2 Peachtree St) and Regional Field Offices		
20-104	Disaster Operations for State and Regional Field Offices During All Phases of a Disaster		
B. Space Management and Leasing			
20-201	Tobacco-Free and Smoke-Free Environment in DBHDD Facilities		
C. Personal Property Management			
20-300	Personal Property Management and Building & Capital Improvements		
20-301	Personal Property Acquisition & Accountability		
20-302	Damaged or Stolen Property		
20-303	Disposition of Personal Property		
D. Real Property			
20-102	Tornado Planning at DBHDD State Office (2 Peachtree St)		
20-103	Continuity of Operations Planning (COOP) at DBHDD State Office		
20-402	Processing of Real Property Transactions		
20-403	Naming or Renaming of a Building, Facility, Structure or Cemetery, etc.		
20-404	Use of DBHDD Facilities by Outside Groups		
Policy #	CHAPTER-21 Procurement and Contracts	Updates	Applicable To Community Providers?
A. Procurement			
21-102	Purchasing Card (P-Card) Process and Procedures		
21-103	Delegation of Authority to Execute Contracts		
B. Contracts			
21-201	Accounts Payable Contract Forms		
Policy #	CHAPTER-22 Human Resources	Updates	Applicable To Community Providers?
A. General Policies			
22-101	Equal Employment Opportunity and Antidiscrimination	Revised	
22-102	State of Georgia Sexual Harassment Prevention		
22-104	Access to Human Resources Policies		
22-105	Delegation of Authority		
22-106	Assignment of Duties		
22-107	Third Party Involvement		
22-108	Administrative Closing of Organizational Units		
22-109	Notices Required to be Posted		
22-110	Violence Free Workplace		
22-111	Hybrid Work		
22-119	Personal Use of Social Media		
22-121	Pregnant Workers Fairness Act	Revised	
B. Job Analysis			
22-201	Position Level Reduction		
C. Unclassified Service			
22-302	Movement from Classified to Unclassified Employment		
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22-401	Recruitment		
22-403	Medical and Physical Examination Program (MAPEP)		
22-404	Reemployment of ERS Retirees		
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22-501	Employee On-boarding and Human Resources and Learning Orientation		
22-502	Working Test and Permanent Status for Classified Employees		
22-503	Verifying Identity and Employment Eligibility		
22-504	Criminal History Record Checks for DBHDD Employees		

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22-505	Criminal History Record Checks for Nursing Home Units			
F. Records and References				
22-601	Employment Information			
22-603	Official Personnel Files			
G. Performance Evaluations				
22-701	Performance Management Program (PMP)			
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22-802	Salary Adjustments			
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22-804	Advanced Salary Hiring			
22-807	Recovery of Overpayments			
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22-901	Eligibility of Employment Benefits			
22-902	Flexible Benefits Program			
22-903	State Health Benefit Plan			
22-904	Employee Behavioral Health Services			
22-905	Employee Assistance Program and Behavioral Health Services			
J. Leave/Holidays/Working Hours				
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22-1002	Official Hours and Work Schedules			
22-1003	Administration of Employee Leave Program			
22-1004	Observance of Holidays			
22-1005	Family and Medical Leave			
22-1006	Annual, Sick and Personal Leave			
22-1007	Leave of Absence Without Pay			
22-1008	Court Leave			
22-1009	Military Leave			
22-1010	Leave Donation			
22-1011	Short Term/Other Leave Without Pay			
22-1012	State Compensatory Time			
22-1013	Miscellaneous Leave/Time			
22-1014	Hourly Employment			
22-1020	Education Support Leave			
22-1021	Paid Parental Leave			
K. Promotions/Demotions/Transfers				
22-1101	Promotions			
22-1102	Demotions			
22-1103	Transfer of Employees		Revised	
L. Standards of Employment				
22-1201	Standards of Conduct and Ethics in Government			
22-1202	Political Activity			
22-1203	Other Employment			
22-1204	Employment Status of Relatives			
22-1205	Use of State Property			
22-1209	Staff Appearance and Dress			
M. Drug Testing				
22-1301	Drug-Free Workplace			
22-1302	Alcohol and Drug Testing Programs for DBHDD Staff			
N. Reserved for Future Use				
O. Dispute Resolution Procedures				
22-1501	Classified Employee Complaint Resolution		Revised	
22-1502	Complaint Resolution Procedure for Unclassified Employees			
22-1503	Unlawful Discrimination or Harassment Complaint Procedure			
22-1504	Classified Employees Reprimand Review			
P. Disciplinary Actions/Separations				
22-1601	Classified Employees Disciplinary and Dismissal Actions			
22-1602	Unclassified Employees Disciplinary and Dismissal Actions			
22-1603	Personnel Actions in Cases of Abuse, Neglect and/or Exploitation of Individuals Served by DBHDD			
Q. Employee Injuries/Disabilities				
22-1701	Workers' Compensation and Special Injury Return-to-Work Program			
22-1702	Leave and Payment for Workers' Compensation and Special Injury Claims			
22-1704	Americans with Disabilities Act			
R. Other Employee Programs				
22-1801	Charitable Contributions Program			
22-1802	Employees' Suggestion Program			
22-1803	External and Training for DBHDD Employees			
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22-1901	Separations From Employment			
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22-1903	Unemployment Insurance Claims and Benefits Compensation			
22-1904	Involuntary Separation - Retirement Benefits			
22-1905	Staff Reduction			
T. Licensure/Certification				
22-2001	Professional Credentials for DBHDD Staff			
22-2002	Teacher Certification and Compensation			
Policy #	CHAPTER-23 Information Management & Information Technology		Updates	Applicable To Community Providers?
A. HIPAA Privacy and Security				
23-000	HIPAA and Confidentiality - All Policies			Yes
23-100	Confidentiality and HIPAA			Yes
23-101	Notice of Privacy Practices			Yes
23-102	Reporting and Notification of Breaches of Confidentiality			Yes
23-103	Confidentiality and HIPAA Privacy Complaints			Yes
23-104	Sanctions for Confidentiality Violations and Breaches			Yes
23-105	Rights of Individuals Regarding Their Confidential and Protected Health Information			Yes
23-106	Disclosure of Confidential and Protected Health Information			Yes
23-107	Confidentiality and HIPAA Practices Involving Business Associates			Yes
23-108	Faxing Protected Health Information (PHI)			Yes
23-109	Georgia Health Information Network (GaHIN)			
23-110	Authorization for Release of Information (ROI) Forms			
B. Information Security Standards				
23-200	Information Security Policies			

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23-201	Wireless Devices for DBHDD Staff		
23-205	Physical and Environmental Security to Prevent Unauthorized Disclosure of Information		
23-206	Sponsored Computer Software and Intellectual Property Rights		
23-208	Role-Based Access to Information Technology		
23-210	Systems Development and Maintenance to Ensure Information Security		
23-211	Information Security Compliance Standards		
23-212	Email Use and Security		
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23-214	Use of Removal Storage Media		
23-215	Use, Access, Dissemination, Storage, Protection, and Destruction of Criminal History Record Information		
23-216	Expectation of Privacy When Using DBHDD Technology Devices		
23-217	Information Security Awareness Training		
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23-219	Appropriate Use of Information Technology (IT) Resources		
23-221	Access to DBHDD Applications		
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23-223	Information Security Incident Discovery and Reporting		
23-226	Continuous Vulnerability Management		
23-225	Waivers to DBHDD Security Policies, Standards and Guidelines		
23-227	Use of Cloud-Based Collaboration Platform		
23-228	Data and Asset Categorization and Impact Levels		
23-229	Individual Use Agreement		
23-230	Sensitive Data Breach Response and Reporting		
23-231	User Provisioning and Deprovisioning		
23-233	Penetration Testing		
23-234	Information System Account Management		
23-235	Information Security for External Providers of Information System Applications and Services		
23-236	Software Usage Restrictions		
23-237	Maintenance of Information Technology Assets		
23-238	Information Technology Flaw Remediation		
23-239	Inventory and Control of IT Hardware Assets		
23-240	Information Technology System Security Plans		
23-241	Inventory and Control of Software Assets		
23-242	Secure Configuration of Hardware and Software		
C. IT Governance			
23-301	Requesting Changes to Existing IT Applications		
23-302	Data Governance		
23-303	Use of Artificial Intelligence (AI)		
D. Technology Service Standards			
E. Records Management			
23-501	Records Management		
Policy #	CHAPTER-24 Legal Services	Updates	Applicable To Community Providers?
A. Legal Services			
24-101	Access to Public Records Pursuant to the Georgia Open Records Act		
24-102	Open and Public Meetings		
24-103	Patients' Rights		Yes
24-104	Individuals' Rights		Yes
24-105	Responding to Legal Documents and Responding to Outside Attorneys		
24-106	Legal Status for DBHDD Hospitals		
24-107	Legal Status for Intellectually Disabled Individuals in DBHDD Hospitals		Yes
24-109	Verification of Lawful Presence in United States for Individuals Seeking Services and Related Discharge Procedures		Yes
Policy #	CHAPTER-25 Protection of Human Subjects	Updates	Applicable To Community Providers?
A. Protection of Human Subjects			
25-101	Research, Protection of Human Subjects, and Institutional Review Board (IRB)		Yes
25-102	Submission, Approval, and Oversight of External Research Projects using DBHDD Datasets		
Policy #	CHAPTER-26 State Automobile, Liability and Property Insurance	Updates	Applicable To Community Providers?
26-101	State Automobile, Liability and Property Insurance Services		
Policy #	CHAPTER-27 Transportation	Updates	Applicable To Community Providers?
A. Coordinated Transportation System			
27-101	Transportation and Management of DBHDD Vehicles		