

Required Policies and Procedures

During **site visits**, Behavioral Health Licensing Specialists will review the following **required** policies and procedures:

Operational Scope of Services
Program Description
Admission
Provision of Individual Care
Discharge Summary
Documentation of Care
Protection and Safety
Pharmacy Services
Medication Management
Laboratory Services
Food Service
Infection Control
Rights and Responsibilities
Incident and Complaint Reporting, Investigations
Confidentiality
Legal Status
Performance Improvement Plan and Activities (QI)
Environment of Care
Educational Offerings
Fire Prevention and Safety Requirements
Physical Environment Requirements
Human Resources